

A service Card of a Marriage Contract

Description of the e-service/ smart	A Marriage Contract
Service definition	A service rendered after submitting a request to carry out a marriage contract electronically by one of the contract parties, including the data of the couple, father, witnesses and dowry and conditions if any
Place of rendering the service	<ul style="list-style-type: none"> - Submission through Marriage Electronic System https://ezawaj.moj.gov.ae/Online/Default.aspx - The Sharia Federal courts in UAE - Marriage Registrars Departments in the Administration of Estates at the Sharia Federal courts in UAE
Place of receiving the request	
service users	The husband + the wife + guardian + the attorney
Fees	Fifty AED (50)
Method of payment	E-dirham / Bank Card
service class and type	endorsements
To be completed within	Two business days
Targeted audience	Husband and wife
Time of rendering the service	24 hours by visiting the website all over the week. Or by visiting the service centers at the sharia courts from 07:30- 02:0 pm from Sunday to Thursday.

Required documents	remarks
<ol style="list-style-type: none"> 1- Original copy of the identification proof of the fiance and his fiancée, the guardian, and witnesses or endorsed copies of the same <u>UAE citizens and GCC citizens (ID)</u> <u>Other nationalities (Original valid passport and ID)</u> 2- Original medical certificate approved by the official authorities stating that both parties are free from the diseases stated in the personal status law. 3- In case of the death of the fiancée father, a proof shall be presented to transfer guardianship to the next of kin according to article 32 of the Personal 	

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Status Law.

- 4- The wife whose husband is dead shall present an official Death Certificate or a legal metafiction. or in case a sentence was issued of the death of the husband, a certificate is to be obtained from the concerned court stating that the sentence is final and decisive.**
- 5- The divorcee shall present the Divorce Certificate duly endorsed. in case of a sentence issued with divorce, separation or termination of a marriage contract, a certificate shall be obtained from the concerned court stating that such sentence is decisive.**
- 6- Original identification proof of the attorney as well as original POA authorizing the attorney to carry out the marriage contract procedures.**
- 7- Endorsing the correspondences issued outside the country duly.**
- 8- Submitting the original approval of the authorities which approval to the marriage contract of those affiliated to the same is required**
- 9- Submitting a NOC of the embassy of the state that requires getting the approval on the marriage of its citizens endorsed by Ministry of Foreign Affairs.**
- 10- Attaching any proof of the residence or the work of the finance, fiancée or guardian within the court jurisdiction where the contract is needed to be conducted.**
- 11- attaching the marriage permit issued by the judge in cases that require getting his approval before conducting the contract.**
- 12- Meeting all required conditions and signing all acknowledgments in case a female citizen is getting married to a non-citizen.**

Requirements for receiving the service:-

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- Attendance of the fiance, fiancée, guardian or their representatives.
- Attendance of witnesses:
- Providing required documents.
- **Creating a user account on the Electronic Marriage System**
- paying the fees

Summary of procedural steps:-

- The request is to be submitted by one of the contract parties through the electronic marriage system or **the court self-service** to get an appointment with the marriage registrar (Ma'zoun) and attaching the documents required for the request.
- After conducting the contract before the Ma'zoun and including the same within the electronic marriage system, the request is referred to the official in charge to review the information of the marriage contract and making sure of the soundness of the procedures made by the Ma'zoun.
- The request is to be referred to the judge to settle.
- upon approving the request, it is returned to the official of charge to complete the procedures of the fees by the client and printing the marriage contract and getting the approval of the judge/

outputs:-

Issuing a marriage contract